



# LOCATE REQUEST PREPARATION FORM

Click [www.ne1call.com](http://www.ne1call.com) OR call 811 or 800-331-5666

The following information is needed when placing a locate request with Nebraska811.  
It is important that all information is current and correct so that utilities can be located.

### Digger Information

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Caller ID: \_\_\_\_\_  
First & Last Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### On Site Contact Information

First & Last Name: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### Excavation Information

Type of Work: \_\_\_\_\_  
Work Done For: \_\_\_\_\_  
Boring: **Yes No** Explosives: **Yes No** White Lined: **Yes No** Depth: \_\_\_\_\_

### Location Information

County: \_\_\_\_\_ City: \_\_\_\_\_

Inside city limits: **Yes No Unknown**

Address or street work is on or along: \_\_\_\_\_

On which side of the road (circle one): **N S E W BOTH N/A**

Nearest intersecting street: \_\_\_\_\_

Driving Directions to Site: \_\_\_\_\_

*(From nearest intersection to site)* \_\_\_\_\_

Marking Instructions: \_\_\_\_\_

*(Include starting and stopping point)* \_\_\_\_\_

**LEGAL DESCRIPTION\***: Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section/Quarter: \_\_\_\_\_ \*not required

**GPS\***: Coord Type: \_\_\_\_\_ Lat/North: \_\_\_\_\_ Lon/East: \_\_\_\_\_

Ticket number, start time, and utilities notified will be sent with a copy of the ticket to the email address given. Please confirm that all the information on the ticket, including the mapped area, is correct and that all utilities have responded. Thank you for digging safely.